

PRE-COLLEGE PROGRAM APPLICATION FORM

SUMMER 2025

Please select one program from the above options.

Please note: Program participants are held responsible for all travel arrangements, we highly recommend that participants await program confirmation prior to booking travel.

APPLICATION DEADLINES may be consulted at www.auf-florence.org/admissions/

ACADEMIC CALENDAR

Academic calendar dates for the current academic year may be consulted at:

www.auf-florence.org/academic-calendar/

Calendar dates include details for arrivals and housing check-in, orientation, class start/end dates, and housing check-out.

STEP 1 GENERAL INFO

Please provide the following personal information:

Last Name: First Name:
 Gender: ☐ Male ☐ Female Date of Birth (mm/dd/yy): City/State/Country of Birth:
 Email: Phone: Cell:
 Permanent Address: City:
 State: Zip Code: Country:
 Citizenship: Passport number: Date of issue:
 Current Home College/University: Current year of study:
 Expected Graduation Date (month, year): Major: GPA (min. required 2.75, if applicable):
 EMERGENCY CONTACT 1: Cell: Email:
 EMERGENCY CONTACT 2: Cell: Email:

HOW DID YOU LEARN ABOUT AUF?

(Please indicate which resource/s below)

- | | |
|---|--|
| <input type="checkbox"/> Campus visit by AUF representative | <input type="checkbox"/> Magazine/newspaper |
| <input type="checkbox"/> Study abroad fair | <input type="checkbox"/> Family/friend |
| <input type="checkbox"/> Study abroad officer/director | <input type="checkbox"/> Web/internet resource |
| <input type="checkbox"/> Professor | |

WHY DID YOU CHOOSE AUF?

(check all that apply)

- | | |
|--|--------------------------------|
| <input type="checkbox"/> Course offering | <input type="checkbox"/> Cost |
| <input type="checkbox"/> Reputation | <input type="checkbox"/> Other |
| <input type="checkbox"/> Location | |

WHICH OF THE FOLLOWING STUDENT SERVICES/ACTIVITIES OFFERED BY THE INSTITUTION ARE YOU MOST INTERESTED IN JOINING?

- | | |
|--|--|
| <input type="checkbox"/> Connecting Cultures: Chat Pal, Community Outreach, Italian Family Club, City Walks | <input type="checkbox"/> Blending, the Student Newsletter/Magazine: Writing, Copy Editing, Photography, Graphic Design/Layout |
| <input type="checkbox"/> Sports: Fitness Run, Soccer | <input type="checkbox"/> Mind and Body: Fitness and Wellness workshops, walks and training |
| <input type="checkbox"/> The Gym classes: Yoga, Hip Hop, Abs and Legs, Dynamic Pump, Body Sculpting | <input type="checkbox"/> Musing Club: Music and Performing Arts in Florence |
| <input type="checkbox"/> Explorations: EFL Educational Field Learning | |

The Student Life and Development Department was created to offer all students a safe, educational, and entertaining environment in which they can discover the city of Florence, Italian culture, and the language. Our students will develop new lifelong relationships while becoming acquainted with the local community. The mission of the Student Life and Development Department is to offer a unique, culturally relevant and personally enriching program of activities that will enhance students' overall study abroad experience.

STEP 2 PROGRAM OPTIONS AND SELECTION

Please select the type of program you wish to enroll in and complete the relevant information:

3-WEEK PROGRAMS - FLORENCE (ONLY)

<input type="checkbox"/>	PRE-COLLEGE I	<input type="checkbox"/>	PRE-COLLEGE II
Students arrive in Florence	Monday June 30		Monday July 21
Orientation	Tuesday July 01		Tuesday July 22
Classes start	Wednesday July 02		Wednesday July 23
Classes end	Thursday July 17		Thursday Aug 07
Housing check-out (by 10am)	Friday July 18		Friday Aug 08

4-WEEK PROGRAMS - TRAVEL WEEK + FLORENCE

<input type="checkbox"/>	CULTURAL INTRODUCTION TO ITALY + PRE-COLLEGE I	<input type="checkbox"/>	CULTURAL INTRODUCTION TO ITALY + PRE-COLLEGE II
Students arrive in Rome	Monday June 23		Monday July 14
Orientation	Tuesday July 24		Tuesday July 15
Classes start	Tuesday July 24		Tuesday July 15
Classes end	Thursday July 17		Thursday Aug 07
Housing check-out (by 10am)	Friday July 18		Friday Aug 08

STEP 3 COSTS & PAYMENT POLICY

4-WEEK PROGRAM **EURO 4,620**

3-WEEK PROGRAM **EURO 3,840**

A 50% deposit is due upon receipt of the invoice from AUF. The balance is due 14 days prior to the start of the program.

TRANSCRIPT REQUEST

Applicants may receive U.S. credits for courses taken at AUF via our School of Record.

☐ **Yes, I wish to request a transcript** (Extra fee required, please inquire for cost.)

☐ **No, I do not wish to request a transcript**

Payment Methods

By bank transfer: Please contact bursar@auf-florence.org

STEP 4 **DISCLAIMER FOR ALL MINOR STUDENTS**

..... (please print full name)

Parent/legal guardian of (please print student's name)

have read and agree with the following important points on behalf of the aforementioned minor.

Florence University of the Arts - The American University of Florence (AUF) is not legally or financially responsible for students enrolled in "unsupervised" higher education programs. However, since students may be minors (under 18) there will be limited supervision and guidance regarding academic and program-related issues. Both students and parents must provide a valid email address and mobile number (preferably Italian for the students) for school emergencies (absences or any misconduct/behavioral issues).

The student must respect all program conditions and course requirements. These include, but are not limited to, rules regarding alcohol and drug consumption, curfews, city boundaries, participation in activities and academic assignments, projects, quizzes and exams. They are also expected to attend all mandatory appointments/meetings with their professors and AUF officials. Students accept full responsibility for the use of any school equipment or property. Any damages incurred by the student must be immediately reported to the appropriate authorities and is the sole financial responsibility of the student.

Student's email address :

Student's mobile phone number in Italy (may be added upon arrival)

Parent's email address:

Parent's phone number:

Date

Signature of parent/legal guardian

Please note: Application must be submitted with a copy of the parent/legal guardian's ID.

STEP 5 OTHER INFORMATION AND SIGNATURES

Please carefully read the information and policies below and sign to accept the terms and conditions

PRE-COLLEGE PROGRAM REGULATIONS

As a rule, all that is against the law in Italy is prohibited to our students. As students in the pre-college program may be minors, there are additional conditions and regulations by which students are expected to abide by. Students are expected to participate in all program activities, unless they have prior authorization by a parent or guardian. Students will have a limited amount of free time throughout the day and in the evening however there will be a curfew which all students must respect. AUF enforces a strict no alcohol and drugs policy. This applies also to students who may be of legal drinking age in their home country or according to Italian law.

CANCELLATION POLICY

For all programs, tuition/entire program cost liability is based on the date on which a formal written cancellation request is received by AUF. If a cancellation notice is received:

- Within 30 days prior to the term start date*, the student will be liable for 30% of tuition/entire program cost.
- Within a period of 30 days to one (1) week prior to the term start date*, the student will be liable for 50% of tuition/entire program cost.
- Within one (1) week prior to the term start date* the students will be liable for 100% of tuition/entire program cost. Under no circumstances will a refund be made. Failure to attend does not constitute official cancellation.

LEARNING DISABILITIES

For students with certified learning disabilities please include documentation along with the application form. AUF is committed to providing all students with a comfortable, productive and non-discriminatory academic environment. Assistance is offered to students who have certified learning disabilities and submit documentation to the Academic and Admissions Offices before arrival in Florence. Students should note that they may not have the same level of services and facilities available to them at their home institution. Notification or documentation of a learning or physical disability may not be submitted once the term has started. AUF will process the request and inform the student of accommodations if authorized.

INSURANCE

All students must be covered by international health insurance for the duration of their stay in Italy which covers both emergency and general health care. It is the responsibility of the student to ensure that they have adequate health insurance coverage for the duration of their stay.

WAIVER

The program involves studying at AUF in Italy and may include living in an apartment in the host city. Group excursions and social/cultural activities are routinely offered to participants. Trips may be overnight and most will involve transportation on a bus and/or train. The Undersigned fully understands that there are certain dangers, hazards, and risks inherent in international travel, group excursions, and in the activities included in the AUF program and have signed this document in full recognition and appreciation of the dangers of these activities, which dangers include, but are not limited to, physical injuries (minimal, serious, catastrophic) and/or property loss or damage. The Undersigned expressly acknowledges that the participant is not required to participate in this AUF program, but chooses to do so. The Undersigned therefore agrees to assume and take on all responsibilities in any activities associated with the AUF institution's program in Italy. In consideration of, and in return for, the service, facilities and other assistance provided to participants by AUF, we, along with any of our assignees, heirs, distributees, guardians, and legal representatives release AUF and its Italian institutions from any and all liability, claims and actions that may arise from injury, harm or death to the Undersigned and from loss or damage to the Undersigned's property in connection with these activities. The Undersigned understands that this release covers liability, claims and actions caused entirely or in part by any acts or failure to act by AUF and/or AUF offices, including but not limited to negligence, mistake, or failure to supervise by AUF or any of its employees, agents, or contractors.

CONDUCT/ BEHAVIOR RELEASE

I understand that as a student attending an AUF program, I represent my home institution and country and will behave as an ambassador for this institution and country. Therefore, all policies governing behavior as printed in my home institution's Student Code of Conduct apply to me during my participation in the AUF program, in addition to the Student Code of Conduct for my chosen AUF program. I understand that information regarding any behavior found disruptive or offensive to the AUF program will be released to my home institution. I understand that AUF must take steps to ensure that no offensive, disruptive or potentially dangerous conduct occurs. Accordingly, AUF reserves the right to dismiss a student from the program on the basis of any observed conduct or behavior which causes concern for the safety and well-being of students or others.

The Director and/or Associate Director of AUF shall have the authority to make the final decision on a participant's dismissal from the program. Misconduct includes actions that violate school regulations or Italian law, or in the judgment of the school and/or AUF officials, jeopardize the welfare of that student, other individuals or the program. It is understood that no refund of tuition, fees or rent will be given if a student is dismissed from the program. Such actions include, but are not limited to, the following: Excessive unauthorized absence from class and/or other organized program activities - The use of threats or physical violence - Violation of Italian laws - Violation of the school or housing regulations - Damage to or destruction of school, residence, or student property - Alcohol or substance abuse - Reckless or dangerous behavior.

TRANSCRIPT RELEASE

Transcripts are released approximately 6 weeks after a term ends. AUF reserves the right to withhold a transcript in the case of unpaid balances due, including balances due to AUF academic institutions, any AUF agent, contractor or program partner. Transcripts will be released once accounts are paid in full. Transcripts through the AUF University of Record, the University of South Florida, can be requested prior to the program start at an additional cost.

PRIVACY POLICY

AUF is fully committed to respecting the privacy of all applicants and all visitors to its website. The information that you provide to AUF will only be used for the purpose of looking after your interest in the AUF program. Your personal information will be used by AUF in accordance with the provisions of the EU General Data Protection Regulation (GDPR) (EU) 2016/679 and with Italian law D. Lgs. 101/18.

CERTIFICATIONS

1. I certify that I am in good academic standing at my home institution (if applicable) and that I meet its requirements and deadlines to be eligible to study abroad.
2. I certify that I have carefully considered each question and that my statements are true and complete to the best of my knowledge. I accept as binding any and all conditions that normally apply to admission to AUF.

All of the information provided here is correct and valid. I understand and hereby accept that any falsification or untrue statements are subject to prosecution by Italian law.

I agree that by signing this application form I will abide by the general rules, academic rules, and all AUF policies present on the website: www.auf-florence.org

Signature of Applicant:

Date:

I have read and agree with the above statements. I have carefully reviewed all the information that I am submitting.

Signature of Applicant:

Date:

I understand that I am responsible for my course selection and that I must obtain pre-approval for transferable credits.

Signature of Applicant:

Date:

I authorize the use of my personal information by AUF, which will treat it in accordance with the provisions of the EU General Data Protection Regulation (GDPR) (EU) 2016/679 and with Italian law D. Lgs. 101/18.